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## **Job Opportunity at IIITD Innovation & Incubation Center**

We are happy to announce an exciting opportunity of role of **Business Executive** at IIITD Innovation & Incubation Center. The role requires hardworking, committed, focused and intelligent, self-driven candidates who intend to be engaged in every aspect of respective functional areas (Incubation, Finance & Admin.) and start-up eco-system and be part of the team that is managing and growing the Incubation Center.

### ***Executive (Incubation)***

**Number of Openings:** One

### **Experience and Knowledge**

Expected to have 2-3 years of experience in Incubation Centers, Entrepreneurship, Start-ups, business analysis, industry research etc. The candidate should have aspiration to learn and grow, be good at project implementation, solving problems through smart thinking and working; should be good in social media, and at multitasking, and be well versed with MS Office suites and similar other tools.

**Compensation:** In the range of INR 3 - 6 Lakh annual CTC, depending on experience and skills.

**Age:** Preferably less than 30 years

**Essential:** Degree in Engineering or Science, Arts, Commerce etc. from a recognised University. Candidate should have excellent verbal and written communication skills.

**Desirable:** Higher level degree e.g. M. Tech., MBA etc. or similar post graduate qualification in business / finance / economics etc.

**Tenure:** 3-Year service contract with 1 year's probation. The position is extendable on performance.

**Selection process:** Please apply online <https://iiitdic.in/careers/> by August 16<sup>th</sup>, 2022. Keep your CV and covering letter and digital photograph ready have to be uploaded as part of online application. The shortlisted candidates will be called for personal interview(s) as required by IIITD-IC. The results of the selection process would be considered as final. In case of any query, email us at [info@iiitdic.in](mailto:info@iiitdic.in).